Making a Difference

New Member Information Manual
2018-2019
WELCOME

We are excited that you are interested in joining the Junior League of North Little Rock. The purpose of these sessions and this packet is to share information about the New Member Course and give you a brief overview of the Junior League of North Little Rock and how we serve the community through our volunteer efforts.

The function of the New Member Course is to familiarize you with the purpose, philosophy and inner workings of the Junior League of North Little Rock. Membership in our organization requires commitment, and we want you to have a realistic view of the League to determine whether or not you wish to join.

The New Member Training is July and January (date TBA). The training sessions will focus on both In-League and Community Training. The application deadline is June 30, for the fall class and December 31st for the spring class.

LEAGUE YEARBOOK

The Junior League of North Little Rock Yearbook includes a portrait of each Active and New Member member. Contact the Admissions/New Member Chair about photographer availability. If you prefer to provide a photo from another source, please submit a professional quality photo by the registration deadline. A digital photo is acceptable.

In the coming weeks, you will receive an invitation to the first New Member meeting. At this meeting, we distribute an itinerary with dates, times, and locations for the New Member Course training.

If you have any questions concerning your decision to join the Junior League of North Little Rock, or the New Member Course, please call the League office at (501)372-1436 or email joinus@jlnlr.org.
LEAGUE PROJECTS

Early Literacy Initiative

This project, focused on children ages zero to five, supports the Arkansas Campaign for Grade-Level Reading. The Junior League of North Little Rock distributes books and provides monthly literacy activities to reinforce school readiness skills, and offers additional family resources and enrichment activities each month. Our Literacy events kick off each year beginning in August with the Rose City Community Back to School Bash. Other literacy activities are planned throughout the league year!

COMMUNITY OUTREACH

LEAGUE LOCKER

This project provides basic school supplies to students in Pulaski County who need assistance. The League coordinates with school offices and counselors, responding to the needs of local children. This project also assists with emergency needs for less fortunate children, such as prescriptions, eyeglasses, dental work, and more.
**KIDS IN THE KITCHEN**
In 2006, AJLI launched Kids in the Kitchen, an initiative designed to help our communities address the urgent issues surrounding childhood obesity and poor nutrition. JLNLR works with local schools and organizations to provide lessons and demonstrations related to the preparation of healthy meals and snacks that are both tasty and affordable.

**DONE-IN-A-DAY**
Done-In-A-Day projects include providing donations or assistance for a variety of worthy organizations that can be “done-in-a-day”. Some of the projects we help include providing dinner for Ronald McDonald House, providing art supplies for the Arkansas Children’s Hospital Art Cart, and providing needed items for tornado relief.

**ANGEL TREE**
Christmas presents are bought for children in the Salvation Army’s Angel Tree Project each year. JLNLR takes the unadopted angels from the McCain Mall location and purchases gifts so that they will have a happy Christmas.

**ABOVE & BEYOND VOLUNTEERING**
Each month, JLNLR announces a variety of volunteer opportunities available in the community. As trained volunteers, we are often asked to help other organizations with their community and fund raising events. Some of the organizations we help include MDA Telethon, American Heart Association, Sammie Gail Sanders Youth Center, Easter Seals, Pulaski Tech Foundation, among many others.

**OTHER PROJECTS**
Other projects of the JLNLR include scholarships for college and nursing students, Season of Giving, Shop with a Cop, a rekindled partnership with Baptist Health and Heaven’s Loft among many others.
AJLI POSITIONS

Mission Statement: The Association of Junior Leagues International, Inc. is an organization of women committed to promoting voluntarism, developing the potential of women, and improving communities through the effective action and leadership of trained volunteers. Its purpose is exclusively educational and charitable.

Vision Statement: Through the power of our association, the Junior Leagues strengthen communities by embracing diverse perspectives, building partnerships and inspiring shared solutions.

Reaching Out Statement: The Association of Junior Leagues International, Inc. reaches out to women of all races, religions and national origins who demonstrate an interest in and commitment to voluntarism.

Focus Statement: The Junior League of North Little Rock focuses on the health, education and well-being of women and children.

JUNIOR LEAGUE OF NLR POSITION STATEMENTS

EDUCATION
The Junior League of North Little Rock, Inc. recognizes the importance of public education to the well-being of every community, and to this end will support and will strive to promote the quality of education in the Arkansas public schools.

CHILDREN AND YOUTH
The Junior League of North Little Rock, Inc. is committed to ensuring that children and youth have opportunities and the services essential for their physical, intellectual, emotional, mental and social growth and will advocate seeing that such opportunities and services are provided.

HEALTH
WHEREAS, there is a growing number of adolescent pregnancies in Arkansas each year; and WHEREAS, there is a growing number of youth involved in alcohol, drug and mental health maladies;
BE IT RESOLVED, that the Junior League of North Little Rock, Inc., takes an active role in supporting and implementing educational programs concerning prevention and intervention of these related health problems; and
BE IT FURTHER RESOLVED, that the Junior League of North Little Rock, Inc., takes an active role in securing access to equal opportunity among our community’s children and youth for health care.
NEW MEMBER TRAINING

The New Member Training is primarily divided into two areas: In-League and Community Training. Knowledge of each area is important for your becoming a well-rounded League member. The initial New Member Training will consist of League orientation, reinforced with the General Meetings, held the second Monday of each month. The following will give you an idea of the time involved and the type of training the committee has planned for you.

I. Monthly General Membership Meetings (GMM) and scheduled New Member Meetings (NMM) and activities.

   A. OFFICERS – You will be introduced to all League officers and learn of their duties and responsibilities.
   B. COMMITTEES – You will learn the various functions of the committees and their relationships to the entire League.
   C. PROJECTS – You will become familiar with placement throughout the community and meet the women who chair the projects.
   D. VOLUNTEER SHIFTS – You will have various volunteer work shift opportunities during the League year.
   E. NEW MEMBER PROJECTS – Your New Member Project will serve to support a League project and will be shared during the initial New Member Training period.

III. Community Training – This will include reviewing the history of our immediate area, as well as the needs of our community and how these needs are being met. Some items will be presented for you to attend at your own discretion and on your own time. The community portion will be further broken down into such categories as Cultural Arts, Education, Health/Welfare and Judicial. Under those headings you might make a visit to some of the following:

CULTURAL ARTS: Museum of Science and History, Historic Arkansas Museum, Old State House, Arkansas Symphony, Arkansas Arts Center, Arkansas Repertory Theatre, Mosaic Templars Cultural Center, North Little Rock Community Band Concert, Museum of Discovery, or Clinton Presidential Center.

EDUCATION: School Board Meeting, City Council Meeting, or North Little Rock Chamber of Commerce Education Committee Meeting.

HEALTH/WELFARE: North Little Rock Adult Handicapped Center and Services for Seniors and Children, Baptist Memorial Medical Center, ARC of Arkansas, the Advocates for Battered Women’s Safehouse, Second Genesis, Hays Senior Citizen Center.
FINANCIAL OBLIGATIONS

I. Dues and Fees
   A. $175 New Member Dues and Fees payable when candidate agrees to take training.
   B. Annual Dues are $143 due by April 1, as an Active Member for the following League Year.

II. Other Financial Requirements (Active Members)
   A. Must fulfill financial obligation of $150, in any combination of buying or selling tickets to Fundraising Events or securing sponsorships of events for League Projects.
   [Note: You will be issued tickets to every fund raiser event. Money for tickets sold and unsold tickets are due no later than the date of the specific event.]
   B. Sell 6 Natural Temptations cookbooks before the end of the League Year. Retail accounts will be applied to your cookbook sales obligation. Any cookbooks sold over the required number will be applied to your financial obligation.

III. Tax Information *
   A. Dues are tax deductible.
   B. On some fundraiser events, part of the ticket price is tax deductible. This amount will be noted on the tickets.
   C. $.14 per mile or the actual gas and oil expense is deductible for volunteer service.

* Tax information should be verified with your tax advisor prior to claiming deductions due to periodic changes in the Internal Revenue Code and state tax laws. You are responsible for obtaining or saving any necessary receipts. For Fundraiser events, your ticket will state any deductible portion and serve as your receipt.
NEW MEMBER STANDING RULES

I. ATTENDANCE
   A. Attend the New Member Retreat.
   B. Attend monthly New Member Meeting (NMM) and scheduled New Member activities.
   C. Attend monthly General Membership Meetings (GMM), which are held the 2nd Monday of the month (minimum of 4).
   D. Should a New Member be absent, she shall be responsible for attending an alternate training session left to the discretion of the Trainer during her New Member Training.
   E. Participate in Fund Raiser(s) activities as required.
   F. Complete Spring Interview with Placement Advisor and New Member Trainer or Assistant Trainer.
   G. Attend Annual Award Meeting in May.

II. FINANCIAL OBLIGATIONS
   A. New Member dues and fees must be paid in advance.
   B. Annual dues must be paid by April 1st upon being voted in to Active status.
   C. Fundraiser financial obligations must be met.

III. ACCEPTANCE INTO ACTIVE STATUS
   New Member membership will not guarantee promotion to Active membership. New Member members will be conditional members – conditional until successful completion of the New Member Training, according to the standards set by the Admissions/New Member Training Committee.

   A. Admissions/New Member Trainers will submit those New Members who have successfully completed the New Member Training to the Board of Directors for acceptance into Active membership.
   B. New Member members will be notified via Placement of their acceptance and will be formally introduced as Newest Actives at the next General Meeting.

IV. RESIGNATIONS
   A. If unfortunate circumstances occur, a New Member may elect to postpone her New Member training until the following year. An additional New Member fee would not be required. Any duplicate training sessions may be waived at the discretion of the trainer. All fundraiser financial obligations must be met for both years.
   B. Any New Member resigning during her New Member year, but not desiring to return the following year, must pay another New Member fee, and complete the entire New Member course, should she desire to rejoin. All fundraiser financial obligations must be met upon resignation. Resignations or requests for postponement must be made in writing to the Admissions/New Member Committee Chair.
ACTIVE MEMBERSHIP

Admissions/New Member Training Committee will submit the names of those New Members who have successfully completed the New Member training to the Board of Directors for acceptance into Active membership. All financial, work shift and attendance obligations must be completed by May 1st of the current League Year. New Member members will be notified of their acceptance and will be formally introduced as Newest Actives at the next General Meeting.

At the conclusion of your New Member training, you will attend a Final New Member Interview. The Final New Member Interview will include the New Member, a Placement representative, and a New Member representative. In this interview, you will make your choices for placement for the upcoming year.

Active members are placed on one project and/or one committee. The word “placement” generally means everything a League member does through and for the Junior League. Her placement should always support the mission of the Junior League.

The Placement Committee is organized to coordinate and supervise the volunteer program of the League. The objective of the program is to provide quality placement for each member and to guide her development as a trained volunteer.

Placement advisors interview all members in order to plan their choice of community service and to keep uniform records concerning the activities of the League’s members.

COMMUNICATION & PERSONAL INFORMATION

Any League mailings are done by bulk mail, which is not forwarded or returned. It is very important that we always have your correct address and phone number. Please report, in writing, any change in name, address, phone number, email address and/or marital status to your New Member Trainer or the League office.

The majority of communication with JLNLR will be via email. An email eBlast and email newsletter are sent to each Active and New Member Member. It is your responsibility to notify the League office (501-372-1436) if you are not receiving emails or other correspondence.

Remember to also check our website (www.jlnlr.org) frequently for updates, news, work shift calendars, financial obligations and other information.
NEW MEMBER MEMBERSHIP ACCEPTANCE
(New Member Copy)

PLEASE KEEP THIS COPY FOR YOUR RECORDS.

I, ________________________________________________________________________________ wish to accept New Member Membership in the Junior League, and will participate in the 2018-2019 New Member Training. I understand that the New Member Training will require that the following obligations are met:

I. Attendance
   A. Attend General Meetings and New Member Training Sessions and scheduled New Member activities.
   B. Should a New Member be absent, she should phone her New Member Advisor (preceding the absence, if possible) giving the reason for the absence. The New Member shall then be responsible for attending an alternative training session left to the discretion of the Trainer.
   C. Participate in Fund Raiser(s) as required. This includes financial obligations for the Fund Raisers and Literacy Initiative.
   D. Participate in volunteer shifts as outline in New Member Training Calendar.
   E. Attend a spring meeting and interview with a Placement representative and a New Member Trainer or Assistant Trainer.
   F. Participate in the New Member Project TBD
   G. Participate in the New Member Fundraiser, if applicable.

II. Financial Obligations
   A. New Member dues and fees ($175 total) must be paid when acceptance form is submitted.
   B. Annual dues for following League year must be paid upon being voted into Active status by the April General Meeting, but may be paid in two installments as allowed by the Bylaws.
   C. Fundraiser financial obligations must be met as voted on by the membership.

III. Acceptance into Active Status
    New Member membership will not guarantee promotion to Active membership. New Member members will be conditional members – conditional until successful completion of the New Member Course according to the standards set by the Admissions/New Member Training Committee.
    A. Favorable letter(s) of reference documenting the candidate’s ethics, moral character and/or previous community involvement.
    B. Successful completion of an interview by Admissions Committee Chairs and/or Board Members.
    C. Admissions/New Member Committee will submit those New Members who have successfully completed the New Member Training to the Board of Directors for acceptance into Active membership.
    D. New Member members will be notified of their acceptance and will be formally introduced at the next General Meeting.

IV. Resignations
    A. If unfortunate circumstances occur, a New Member may elect to postpone her New Member training until the following year. An additional New Member fee would not be required. Any duplicate training sessions may be waived at the discretion of the trainer. All fundraiser financial obligations must be met for both years.
    B. Any New Member resigning during her New Member year, but not desiring to return the following year, must pay another New Member fee, and complete the entire New Member course, should she desire to rejoin. All fundraiser financial obligations must be met upon resignation. Resignations or requests for postponement must be made in writing to the Admissions/New Member Committee Chair.

Date: ___________________ Signature: ____________________________________________________________________
NEW MEMBER MEMBERSHIP ACCEPTANCE  
(JLNLR Copy)

I, ___________________________________________ wish to accept New Member Membership in the Junior League, and will participate in the 2018-2019 New Member Training. I understand that the New Member Training will require that the following obligations are met:

I. Attendance

H. Attend General Meetings and New Member Training Sessions and scheduled New Member activities.

I. Should a New Member be absent, she should phone her New Member Advisor (preceding the absence, if possible) giving the reason for the absence. The New Member shall then be responsible for attending an alternative training session left to the discretion of the Trainer.

J. Participate in Fund Raiser(s) as required. This includes financial obligations for the Fund Raisers and Literacy Initiative.

K. Participate in volunteer shifts as outline in New Member Training Calendar.

L. Participate in the New Member Project TBD

M. Attend a spring meeting and interview with a Placement representative and a New Member Trainer or Assistant Trainer.

N. Participate in the New Member Fundraiser, if applicable.

II. Financial Obligations

D. New Member dues and fees ($175 total) must be paid when acceptance form is submitted.

E. Annual dues for following League year must be paid upon being voted in to Active status by the April General Meeting, but may be paid in two installments as allowed by the Bylaws.

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III. Acceptance into Active Status

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E. Favorable letter(s) of reference documenting the candidate’s ethics, moral character and/or previous community involvement.

F. Successful completion of an interview by Admissions Committee Chairs and/or Board Members.

G. Admissions/New Member Committee will submit those New Members who have successfully completed the New Member Training to the Board of Directors for acceptance into Active membership.

H. New Member members will be notified of their acceptance and will be formally introduced at the next General Meeting.

IV. Resignations

C. If unfortunate circumstances occur, a New Member may elect to postpone her New Member training until the following year. An additional New Member fee would not be required. Any duplicate training sessions may be waived at the discretion of the trainer. All fundraiser financial obligations must be met for both years.

D. Any New Member resigning during her New Member year, but not desiring to return the following year, must pay another New Member fee, and complete the entire New Member course, should she desire to rejoin. All fundraiser financial obligations must be met upon resignation. Resignations or requests for postponement must be made in writing to the Admissions/New Member Committee Chair.

Date: __________________ Signature: ___________________________________________
# JUNIOR LEAGUE OF NORTH LITTLE ROCK
## New Member Information Form

Please print neatly using black or blue ink. Thanks!

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<th>Names and birth dates of children</th>
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JLNLR Sponsor (if applicable)

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Parents’ Names and Address (if under age 25)

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Length of residence in North Pulaski County or surrounding area

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<th>Previous residence</th>
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## Educational Background

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## Professional Experience

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### Past Volunteer Experience

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### Current Community Volunteer Service

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### Special Skills, Abilities, or Training

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### Special Interests or Hobbies

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**Hours worked per week**

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**PLEASE RETURN THIS APPLICATION WITH THE ACCEPTANCE FORM, LETTER OF REFERENCE AND PHOTOGRAPH**

**New Member Application Deadline:**
June 30th, 2018 and December 31st, 2018

**Email to:**
joinus@jlnlr.org

**Mail to:**
Junior League of North Little Rock
Attn: Admissions Committee
P.O. Box 9043
North Little Rock, AR 72119

**Questions? Call:**
501.372.1436